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**AKA Management Company**  
 623 W. 4<sup>th</sup> St, 1<sup>st</sup> Floor  
 Wilmington, Delaware 19801  
 (302) 984-0266

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**RESIDENTIAL RENTAL APPLICATION**

**TO THE APPLICANT:** We sincerely thank you for your application. Please help us to promptly process this application by clearly and completely filling in all of the information.

Date of Application \_\_\_\_\_

Type and size of unit desired \_\_\_\_\_ Desired move in date \_\_\_\_\_

**PERSONAL INFORMATION**

Applicant Name: \_\_\_\_\_

Social Security # \_\_\_\_\_ Drivers License # \_\_\_\_\_ State: \_\_\_\_\_

Date of Birth \_\_\_\_\_ Cell phone # \_\_\_\_\_ Home # \_\_\_\_\_

**CHILDREN WHO WILL BE LIVING IN UNIT:**

NAME	RELATIONSHIP	M/F	DATE OF BIRTH	SOCIAL SECURITY #

Children or other occupants of unit over age 18 must fill out a separate application.

**EMPLOYMENT INFORMATION**

Your current employment status:

Employed Full-Time    Employed Part-Time    Unemployed    Retired    Student (Check One)

**Employer Information**

Name \_\_\_\_\_ How long employed \_\_\_\_\_ years or months

Address \_\_\_\_\_

Telephone # \_\_\_\_\_ Position \_\_\_\_\_ Department \_\_\_\_\_

Immediate Supervisor \_\_\_\_\_

Present Income \$ \_\_\_\_\_ per \_\_\_\_\_ (month, week, bi-weekly)

List any Additional Income \$ \_\_\_\_\_ per \_\_\_\_\_ (month, week, bi-weekly) Source \_\_\_\_\_

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**RENTAL AND RESIDENCE INFORMATION**

Please provide information on the last two (2) residences.

**1. CURRENT**

Present address \_\_\_\_\_  
 Present Phone \_\_\_\_\_ Length of time at Present address \_\_\_\_\_  
 Present Landlord \_\_\_\_\_ Phone Number \_\_\_\_\_  
 Current Monthly Rent \$ \_\_\_\_\_ Reason for Moving \_\_\_\_\_  
 Voluntary     Involuntary (Check One)

**2. PREVIOUS**

Previous address \_\_\_\_\_  
 Previous Phone \_\_\_\_\_ Length of time at Present address \_\_\_\_\_ Landlord  
 \_\_\_\_\_ Phone Number \_\_\_\_\_  
 Monthly Rent \$ \_\_\_\_\_ Reason for Moving \_\_\_\_\_  
 Voluntary     Involuntary (Check One)

**EMERGENCY INFORMATION:**

Person we should contact in event of emergency:

Name \_\_\_\_\_ Relationship \_\_\_\_\_  
 Address \_\_\_\_\_  
 Phone Number \_\_\_\_\_ Evening Phone Number \_\_\_\_\_

**CREDIT INFORMATION**

**1. BANK**

Branch Address \_\_\_\_\_  
 Account No. \_\_\_\_\_

Types of accounts held    Checking \_\_\_\_\_    Savings \_\_\_\_\_    Loans \_\_\_\_\_

**VEHICLE INFORMATION**

Make & Model of Vehicle No. \_\_\_\_\_ Color \_\_\_\_\_ Year \_\_\_\_\_  
 Tag No. \_\_\_\_\_ State of Tag \_\_\_\_\_  
 Fully paid     Yes     No (check one)    Leased from: \_\_\_\_\_  
 Payment \$ \_\_\_\_\_ Account Number \_\_\_\_\_

**Do you have a past due amount with Delmarva Power?** \_\_\_\_\_  
 (This information will be verified with Delmarva Power)

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**DISCLOSURES AND AGREEMENTS CONCERNING THE APPLICATION**

1. The landlord may refuse to approve this application on the basis of previous rental or housing records which reflect a lack of concern for the well being of other tenants or the property of the landlord. It may also be rejected if information is received that indicates the applicant is not concerned with the property rights or the right to peace and quiet of the other tenants. The landlord may also refuse to approve this application based upon the applicant's financial history.

2. The undersigned agrees to pay a non-refundable application fee of \$30, which is due prior to the application being considered by the landlord.

3. In compliance with Fair Credit Reporting Act you are hereby informed that an investigative consumer report may be made as to your character, general reputation, personal characteristics, and mode of living. Additional information will be obtained through employers, landlords, banks, finance companies, tax returns, credit reporting agencies or similar sources. By signing this application you **are authorizing the release of this information to the landlord or its agents.**

4. I hereby grant the owner or its representative the right to process this application for the purpose of obtaining a rental agreement. I understand that the landlord is relying on the statements and information contained in this application. The statements and information contained herein are true and correct to the best of my\our knowledge and information. I understand that this application is made a part of the rental agreement if one is entered into, and if any information contained herein is found to be a misrepresentation, incorrect or untrue that may form the basis for termination of the rental agreement.

5. This application is not a lease or rental agreement. No representation is made as to the availability of an apartment or any specific apartment. Any prices listed herein are subject to change without further notice.

6. If an application is denied, results of the credit check will not be shared. You must call 1-800-888-4213 or go to [www.annualcreditreport.com](http://www.annualcreditreport.com) to request a copy of your report.

Applicant Signature:

\_\_\_\_\_  
 Name

\_\_\_\_\_  
 Date

**IMPORTANT**

**IF YOUR APPLICATION IS APPROVED: PRIOR TO SIGNING LEASE, THE ELECTRIC & GAS MUST BE SWITCHED INTO TENANT'S NAME TO GET KEYS TO THE UNIT.**